

No. B. 13018/3/2016 – DTE (SW)
GOVERNMENT OF MIZORAM
DIRECTORATE OF SOCIAL WELFARE

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Dated Aizawl, September 14, 2016

SHORT TENDER NOTICE

For and on behalf of the Governor of Mizoram, Sealed Tenders are invited on the prescribed format by the Director, Social Welfare Department from interested persons/ bonafide citizens of India/ reputed firms/ manufacturer or their authorized Agents/ Dealers for supply of various materials.

The Tenders, complete in all respects, should reach the Office of the Director, Social Welfare Department on or before **22nd September, 2016 upto 1:00 PM**. The tenders will be opened on the same day at **2:00 PM** or any other subsequent day convenient to the undersigned in the presence of such tenderers who may like to be present on the spot.

The tender documents containing detailed terms and conditions along with tender format can be obtained from the Directorate of Social Welfare on any working day, against a cash payment of Rs. 100/- or the same can be downloaded from our website socialwelfare.mizoram.gov.in in which case the cost of tender will have to be paid in cash at the time of submitting the tender.

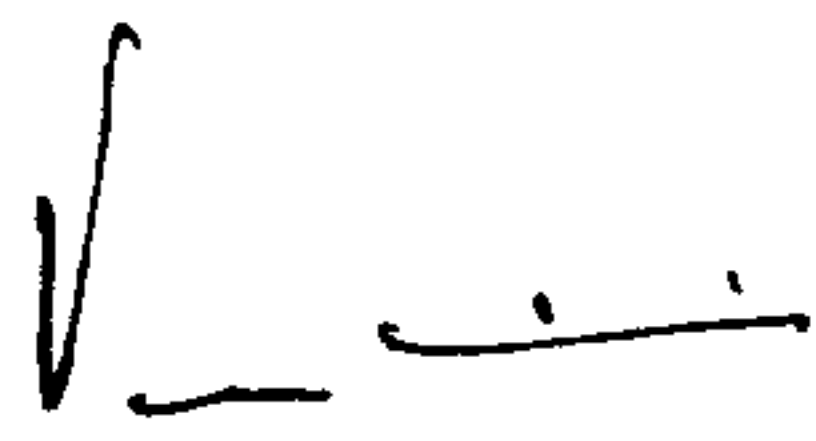
Tenders without Earnest Money of the stipulated amount, samples, cost of tender, tender not filled up as per terms and conditions of the NIT or those received later than the due date will be outrightly rejected.

Sd/-
(VANLALDINI)
Director,
Social Welfare Department,
Mizoram; Aizawl.

Memo No. B. 13018/3/2016 – DTE (SW) : Dated Aizawl, September 14, 2016

Copy to :-

1. P.S. to Hon'ble Minister, Social Welfare Department for information.
2. Secretary, Social Welfare Department for information.
3. Director, I & PR for information and for publication in Vanglaini, Aizawl Post and Zozam Times for 3 (three) consecutive days. Twenty spare copies are attached herewith.


Director,
Social Welfare Department,
Mizoram; Aizawl.

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DIRECTORATE OF SOCIAL WELFARE

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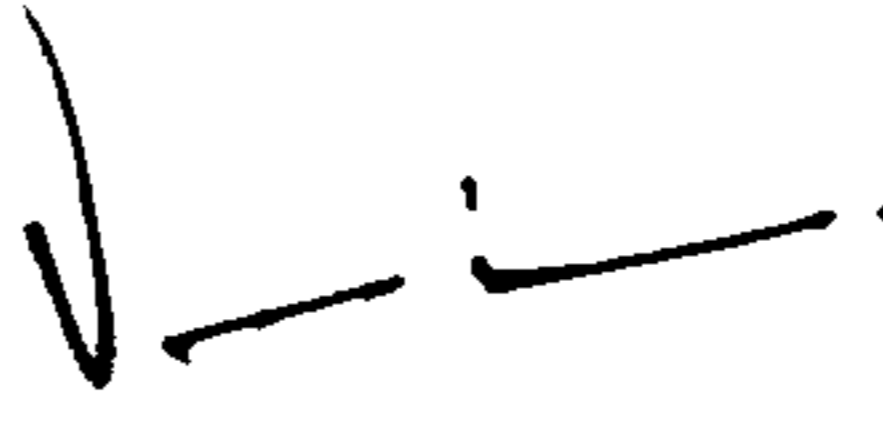
Dated Aizawl, September 14, 2016

DETAILED TERMS AND CONDITIONS TO NOTICE INVITING TENDER

1. The quotation should be superscribed on the cover as “Tender for supply of (*Copier Machine, Fax Machine, Materials for Economic Rehabilitation of Handicapped Persons, Economic Rehabilitation of Poor & Destitute Women or Pre-Schools/ Creches, as the case may be*)” with Quotation Notice no. & date.
2. The tender/offer shall have to be accompanied with an Earnest Money in the form of Deposit at Call duly pledged to the Director, Social welfare Department. Schedule Tribe and Non-schedule Tribe tenderers should deposit a sum of Rs. 40,000/- (Rupees forty thousand) and Rs. 80,000 /- (Rupees eighty thousand) respectively as Earnest Money. The Earnest Money shall be refunded in the case of unsuccessful tenderer and shall be retained for the successful tenderer till the deed of agreement is signed and Security Deposit is made as per requirement at clause No. 20 of the NIT. In case of withdrawal of tender (i.e. after opening of tender) or withdrawal after selection of firm and the quoted rates were duly approved/recommended by the DPAB, the Earnest Money shall be forfeited without any notice.
3. Rates for each item shall be quoted both in words and figures neatly. In case of any mismatch, the rates noted in words shall hold precedence.
4. The tender/offer should be filled in neatly without any cutting/overwriting and in case of any cutting/overwriting, the same shall have to be authenticated with date under the signature of tenderer.
5. Schedule Tribe tenderer should submit House Tax Payee Certificate, Non-Tribal tenderer should submit a non-refundable Court Fee Stamp worth Rs. 200/-. Both the Schedule Tribe and Non-Tribal tenderer should submit Photostat copy of Professional Tax Clearance Certificate and up to date VAT Clearance Certificate issued by Commissioner of Taxes or Officer authorized by him in Form 36 or Form 38 of Mizoram Value Added Tax Rule, 2005 duly attested. Quotation should also indicate his/her VAT Registration number TIN in the quotation paper. Tenderers who have not cleared Tax up-to-date will be rejected. Proof of exemption, if any, should be enclosed with the tender. Original copy of the said certificates mentioned above should be produced at the time of opening of tenders if demanded by the authority.

6. Authorized Dealers/Agents submitting quotations should attach authenticated Photostat copy of Dealership/Agency Certificate. Original copy of the certificates mentioned above should be produced at the time of opening of tender if demanded by the authority.
7. The rate quoted shall be inclusive of all Taxes. No other charges shall be paid extra.
8. No advance payment shall be made in any case.
9. The quantity mentioned in the Tender Format is indicative in nature and can be increased/decreased according to our agreement from time to time during the rate approval period.
10. The authority reserves the right to approve rates of more than one bidder declaring them as "Successful Tenderers" and split the demand during the period under reference.
11. The authority further reserves the right to reject, accept or prefer any tender in part or full and is not bound to accept the lowest rates or any workable rates in view of the prevailing local market rates without assigning any reason whatsoever at any stage. It also reserves the right to re-invite the tender at its own discretion.
12. For Item 1 and 2, namely Copier Machine and Fax Machine, the tenderer has to furnish the detailed specifications of the Copier Machine and Fax, along with pictures/catalogues, failing which the tender will be declared invalid. For Items 3 to 20, the tenderer also has to furnish the sample(s) bearing name of item, rate & name of tenderer with address for all items along with the tender without which the tender/offer shall not be considered.
13. To ensure quality control, the sample(s) submitted by the tenderers at the time of opening of the quotation which have been recommended by the Board shall be kept by the Department as "controlled samples" and may be used for ensuring the quality of materials at the time of actual supply.
14. The material supplied shall be checked/inspected by the quality cell/inspecting team of the Department and if found inferior quality/defective in nature, the same shall be rejected. The supplier at his own cost shall lift the rejected material within a week's time failing which storage charges per day as may be deemed appropriate to the authority shall be levied.
15. The successful tenderer shall be in a position to supply all materials/equipments within 2(two) months from the date of placing the Indent/Supply Order or as per the directions issued by the Director, Social Welfare Department.
16. Delivery should be made at the go-down of the Directorate of Social Welfare, Chatlang/Hunthar, Aizawl or as directed from time to time.

17. The selected supplier should supply the materials and equipments exactly of the same make, type, quality, etc of the sample(s) submitted.
18. Payment shall be made only after the successful completion of supply by the successful tenderer.
19. The rate approval order shall remain in force for a period of one year from date of signing the contract with the approved firm. Revision of rates during the period of validity of rates from either party shall not be entertained in any case.
20. The successful tenderers shall have to furnish security deposit duly pledged to the Director, Social Welfare Department in the form of Deposit at Call and National Saving Certificate as follows:-
 - (a) In case of Tribal to the extent of 5% of the total value of supply
 - (b) In case of Non-Tribal to the extent of 10% of the total value supply.
21. The undersigned reserves the right to forfeit the whole or part of the Security Deposit for inadequate or unsatisfactory supply or for breach of any terms and conditions laid down by the Government.
22. In case of holiday on the specified date of opening the tender, the next working day shall be automatically deemed as opening date. However, last date and hours for receiving the tender shall remain unchanged.
23. These terms and conditions will form an integral part of the contract agreement with the successful tenderer(s), which the tenderer shall have to enter into with the undersigned.
24. All disputes arising out of this contract are subjected to the Jurisdiction of Government of Mizoram and its decision shall be final in any matters.


(VANLALDINI)
Director,
Social Welfare Department
Govt. of Mizoram

**LIST OF ITEMS TO BE PROCURED UNDER THE DEPARTMENT OF
SOCIAL WELFARE**

<i>Sl. No.</i>	<i>Item</i>	<i>Proposed Quantity</i>
<i>1</i>	<i>2</i>	<i>3</i>
I. 1.	Copier Machine :- A3 Printer, Colour Scanner, Speed – 20 pages per minute and should include Stabilizer	20 nos
2.	Fax Machine	10 nos
II.	ECONOMIC REHABILITATION TO HANDICAPPED PERSONS	
3.	Cobbler Tools	13 sets
4.	Treadle Sewing Machine	21 nos.
5.	Hand Sewing Machine	53 nos.
6.	Terricotton for Shirt	2000 m
7.	Terricotton for Pants	1300 m
8.	Terricotton cloth (checked/striped)	2000 m
9.	Cross Stitch cloth	500 m
10.	Bakram	1000 m
11	Variety of cotton cloth	1800 m
III.	ECONOMIC REHABILITATION OF POOR & DESTITUTE WOMEN	
12.	Hand Sewing Machine	30 nos.
13.	Terricotton for Shirt	1500 m
14.	Terricotton for Pants	1000 m
15.	Terricotton cloth (checked/striped)	1500 m
16.	Cross Stitch cloth	500 m
17.	Bakram	1000 m
18.	Variety of cotton cloth	1300 m
IV.	PRE-SCHOOLS/ CRECHES	
19.	Bucket 60 litres with lid (plastic)	50 nos
20.	Mat (Zampher) 6' x 3'	70 nos

OFFICE OF THE DIRECTORATE OF SOCIAL WELFARE,
GOVERNMENT OF MIZORAM

Tender Format

Name of the Tenderer: _____

Address: _____

Amount of Deposit at Call with number and date: _____

VAT No. _____

To

The Director
Social Welfare Department
Government of Mizoram

Sir,

I _____ from M/s _____
hereby submitted my tender for supply of the following materials along with samples/
catalogues of each item as detailed in the pro forma along with the necessary
documents for approval .

I further affirm that I have read and completely understood the tender notice
and agree to abide by all the terms and conditions laid therein. In case, I fail to abide-
by the conditions or to carry on the contract to the entire satisfaction of the authority,
I shall be liable to the penalties as laid down in the terms and conditions. I further
hereby declare that my firm is not Blacklisted.

Yours faithfully,

Signature : _____

Name of Tenderer: _____

M/s: _____

Ph: _____ (Landline)

_____ (Mobile)

Fax : _____



