No.A.60011/2/2020-DTE(SW&TA) GOVERNMENT OF MIZORAM DIRECTORATE OF SOCIAL WELFARE

Dated Aizawl, the 1st May, 2025

OFFICE ORDER

For the smooth functioning of office works, works among the following Officers of this Directorate is hereby distributed as under with immediate effect and until further orders:

Sl. No	Name & Designation	Works Allocated	To be routed through	Link Officer
1.	Pi Caroline Hmingthanzuali, Joint Director	 Planning & Development Projects. (N.O) Matters relating to Drugs/ HIV/ AIDS/ MSD&RB. (N.O) Maintenance of Jordan Centre & SSWRC. UIDAI and related Aadhaar matters. Accounts Matters. All other miscellaneous state projects/ schemes. Establishment, Vehicles & minor works. Land and buildings. Disability affairs, Braille Press. NSAP. G.I.A. (MSJE + State) including related social audits. Civil Rights Act. Transgender. Beggary. NSAP. RTI (SPIO). Economically Weaker Section. 	through	
			3	

2.	Pu Ngurthanmawia Sailo,	1. Additional Charge of DSWO Aizawl East & West.	JD	PI Gracy Lalchhanzuali,
	Deputy Director(T)	2. Scholarship under MSJE. (N.O)	JD	DD(A)
		3. Sustainable development Goals.	JD	
	,	(N.O)	JD	
	5	4. G.I.A. (MSJE) including related	JD	
		social audits. (N.O)		
		5. Economically Weaker Section.	JD	_
	0	(N.O)		
		6. Assets maintenance.	JD	- A
		7. Disaster Management/ City Plan.	JD	2
	п	8. Awards.	JD	E 10 10 10 10 10 10 10 10 10 10 10 10 10
	, i e	9. Issues relating to Manual	JD	36
		Scavengers.	9	=
3.	Gracy	1. D.D.O.	JD	Pi Caroline
	Lalchhanzuali,	2. G.I.A. (State). (N.O)	JD	Hmingthanzual
	Deputy Director(A)	3. Establishment, Vehicles & Minor	Director	i, JD
	8	works. (N.O)	30 co	17
		4. MoTA remnants. (N.O)	JD	
		5. Disability Affairs, Braille press.	JD	
		6. Mental Rehabilitation Home &	Director	
	g S	Beiseitu Society.		
		7. Senior Citizens including SSCH.	Director	
		8. Vocational Training Centres,	Director	
		RITC, Training Centres for SAP		
		etc.		
		9. Planning & Development Projects	JD	
4.	Di Zoningo:	1 5-4-11:1	DD(A)	D' C
4.	Pi Zorinpuii, Superintendent,	1. Establishment matters &	DD(A)	Pi Gracy Lalchhanzuali,
	MSS	maintenance of office inventory. 2. RTI.	DD(A)	DD(A)
		 XII. Land & Buildings. 	DD(A)	
		4. Welfare of SC/OBC Denotified	DD(A) JD	
		Nomadic Tribes.	JD	
	- 1	5. Civil Rights Act.	JD	
		6. All files relating to Stores.	DD(A)	
		7. Assembly Matters.	DD(A)	
	¥	8. Right to Public Services Act.	DD(A)	2
		9. Court Cases.	JD (A)	*
		10. Vehicles.	DD(A)	
	9	11. Miscellaneous Matters.	JD/DD(A)	= = = = = = = = = = = = = = = = = = = =
		The state of the s	100(11)	

5.	Pi Lalrinhlui Sailo, Officer On Special Duty (Superintendent, RITC attached to Directorate)	 Maintenance and Welfare of Senior Citizens including SSCH. (N.O) Vocational training Centres, RITC, Training Centres for SAP etc. (N.O) Mental Rehabilitation Home & Beiseitu Society. (N.O) Beggary. (N.O) Matters relating to Drugs/ HIV/ AIDS/ MSD&RB. All Other miscellaneous schemes under state government. 	DD(A) DD(A) DD(A) JD JD DD(A)/JD	Pi Zomuanpuii, AD
6.	Pi Zomuanpuii, Assistant Director	 Additional Charge of DSWO, Mamit District. NSAP. (N.O) Transgender. (N.O) Maintenance of Jordan Centre & SSWRC. (N.O) UIDAI and related Aadhaar matters. (N.O) 	ID ID ID ID ID ID	Pi Lalrinhlui Sailo, OSD
7.	Pi Vanlalhmangaihi, Finance & Accounts Officer, MF&AS	 Ruangphurh. (N.O) Budgeting. Control and issue of L.O.C. Appropriation/ Re-appropriation of Accounts, C&AC Reports & PAC Affairs. G.P.F. H.B.A. Revenue Receipt/ Small Saving and Licence Fees. AUDIT matters. T.A/ Medical Re-imbursement. EMRS- Financial matters. Finance & Accounts Matter/related files to be routed through FAO. 	DDO/ DD(A)	Pi Gracy Lalchhanzuali, DD(A)

8.	Assistant Engineer	1. Preparation of plan and estimate	FAO Pi Gracy Lalchhanzuali,
		of all Works. 2. Execution of Departmental	DD(A)
		Works. 3. Overall Supervision of Minor and	FAO
		Major Works. 4. MoTA remnants.	DD(A)

All files are to be directly routed to the respective Officer concerned for each subject.

Sd/- Dr. LALHRIATZUALI RALTE, IAS

Director, Social Welfare, Mizoram : Aizawl.

Memo~No.A.60011/2/2020-DTE(SW&TA)

Dated Aizawl, the 1st May, 2025

Copy to:1. P.S. to Minister, Social Welfare, Women & Child Development Department,
Government of Mizoram.

2. P.S. to Commissioner & Secretary, Social Welfare, Women & Child Development Department, Government of Mizoram.

3. Under Secretary, Social Welfare, Women & Child Development Department, Government of Mizoram.

4. All Officers and Staff under Directorate of Social Welfare.

5. All Heads of Board/ Subordinate Offices under Social Welfare.

6. IT Cell for updating of works allocated to officers on the web.

(GRACY LALCHHANZUALI)

Deputy Director, Social Welfare, Mizoram : Aizawl