

FORM-A
(See Clause 5)

FORM FOR SUBMISSION OF QUOTATION

1. Name of Firm/Society/Agency: _____

2. Registration No. and date. : _____

3. Full Address. : _____

4. Details of manpower to be outsourced: S/N Name of Post Group No. of post Remuneration (Per month)

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

5. Contact No. 1. Mobile No. : _____

2. Landline No. : _____

3. e-mail ID. : _____

6. Rate of Commission Charge offered (in%) : _____

Dated _____

Signature : _____

The _____

Name of Proprietor: _____

(In block Letter)

Seal :

DOCUMENTS TO BE ENCLOSED.

1. Attested copy of Registration Certificate of the Firm.
2. Original Earnest Money Deposit.
3. GST Clearance as the case may be.
4. Financial Soundness certificate from the Bank where the applicant has an account.
5. Certificate of Caste (SC/ST).
6. Certificate of Police Verification.

FORM-B
(See Clause 15)

DEED OF AGREEMENT UNDER

On this day of 20, _____ (Name of Department/
Body), Government of Mizoram on the first part and _____
_____ (Name of Firm/Society)

on the second part hereby enter into agreement for outsourcing of manpower as specified below for a period of 1(one) year from the date of signing this agreement extendable for appropriate period with the approval of DP & AR and Finance Department under Rule 15 of the 'Mizoram Outsourcing of Manpower Guidelines, 2022'.

1. Designation of employee : _____
2. Classification (Group/Category) : _____
3. Remuneration : _____
4. Rate of commission charge : _____
5. Place of deployment : _____

(_____)
Head of Deptt.
Seal

(_____)
Head of Agency
Seal

WITNESSES

1. (_____)

(Designation & Office)

2. (_____)

(Designation & Office)

1. (_____)

(Designation & Office)

2. (_____)

(Designation & Office)