

No. B. 13011/18/2020-DTE (SW)
GOVERNMENT OF MIZORAM
DIRECTORATE OF SOCIAL WELFARE & TRIBAL AFFAIRS
MIZORAM; AIZAWL

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NOTICE INVITING TENDER

Online digitally signed e-tenders (Open) in two bid system are invited for supply and installation of 13 passenger lifts/ elevators for State Social Welfare & Rehabilitation Centre and Urban Resource Centre at Aizawl, Mizoram.

<i>Sl. No.</i>	<i>Item Description</i>	<i>Qty</i>	<i>Earnest Money Deposit (Rs.)</i>
1.	Heavy-duty 13 capacity/persons (i.e., 884 kgs) elevator/lift: <ul style="list-style-type: none">• Speed of 0.75 meter/second for G+2• Power operated door with centre opening.• Lift operating buttons in Braille.• Transportation, installation, testing, commissioning and extended warranty for additional 3 years inclusive of spare parts.	1	5% of the total quoted price

Instructions:

1. Bids shall be submitted online only at CPPP website:
<https://eprocure.gov.in/eprocure/app> as per the following schedule:

Bid Document Publish Date	26 th April, 2023
Bid Document Download Start Date	27 th April, 2023
Bid Document Download End Date	17 th May, 2023
Bid Submission Start Date	29 th May, 2023
Technical Bid Opening Date	19 th May, 2023
Financial Bid Opening Date	19 th May, 2023

2. The bidding process will be done completely online. Bidders should be in possession of valid Digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding, DSC needs to be registered on the website mentioned above.
3. Tenderers/Contractors/Bidders are advised to follow the instructions provided in the Instructions to the Contractors/Tenderers/Bidders for e-submission of the bids online through the Central Public Procurement portal for e-procurement at <https://eprocure.gov.in/eprocure/app>
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing the size of the scanned documents.

5. EMD Payment:

The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of shown above against the items by way of demand drafts or bank guarantees or banker's cheques to be drawn in favor of **"Directorate of Social Welfare & Tribal Affairs"** payable at Aizawl, Mizoram. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/Security Deposit and for unsuccessful bidders, it will be returned after award of the contract to the successful bidder. The demand draft/Bank Guarantee/Banker's Cheque **must deliver to the Directorate of Social Welfare & Tribal Affairs, Govt. of Mizoram, Chaltlang, Aizawl – 796012, Mizoram**, on or before the last date/time of Bid Submission.

- a) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of Earnest Money will be forfeited.
- b) The firm who is registered with National Small Industries Corporation (NSIC)/ Small Scale Industries (SSI) is exempted to submit the EMD (copy of registration must be submitted along with the technical bid).
- c) The EMD, in case of unsuccessful bidders, shall be retained by the Directorate of Social Welfare & Tribal Affairs, Govt. of Mizoram till the finalization of the tender. No interest shall be paid.

6) Submission of Tender:

The tender shall be submitted in two parts, viz. Technical Bid and Financial Bid. All the pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the document before uploading. Offers submitted by telegram/ Fax/ email shall not be considered. No correspondence shall be entertained in this matter.

i) Technical Bid :

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document:

- a) Signed and scanned copy of appropriate value of valid registration certificate (if any), experience certificate as per the tender notice, PAN, GST registration certificate and Tender Acceptance Letter.
- b) Signed and scanned copy of Make and Model of all systems, sub systems and additional items should be mentioned in the technical bid and complete technical details should be provided in the form of Brochure and write-ups.


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Director
Social Welfare & Tribal Affairs
Mizoram: Aizawl

TERMS & CONDITIONS

1. **Validity:** The quoted rates must be valid for a period of 180 days from the date of closing of the tender. The overall offer for the assignment and bidder's quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
2. In case the tenderer withdraws, modifies or changes his offer during the validity period, bid is liable to be rejected and the EMD shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
3. **Delivery and Installation :**
 - a) All goods ordered shall be delivered and installed at State Social Welfare & Rehabilitation Centre and Urban Resource Centre at Aizawl, Mizoram within 60 days from the date of issue of the Supply Order.
 - b) All the aspects of safe delivery, installation, commissioning and training of staff to operate the machine shall be the exclusive responsibility of the supplier. If the supplier fails to deliver, install and commission the goods on or before the stipulated date, then a penalty @ 0.5% per week or a part thereof of the total order value shall be levied subject to maximum of 10% of the total order value.
 - c) If at any time during the currency of the contract, the supplier encounters conditions hindering timely supply of the goods and performance of services, the supplier shall promptly inform the Directorate of Social Welfare & Tribal Affairs, Aizawl, Mizoram for extension of the delivery schedule accordingly. On receiving the supplier's communication, SW & TA shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.
 - d) In the case of package supply where the delayed portion of supply materially hampers installation and commissioning of the elevators, liquidated damages charges shall be levied as above on the total value of the concerned package of the purchase order. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.
4. **Incidental Services :**

The supplier shall be required to perform the following services:-

 - a) Installation & commissioning, supervision and demonstration of the goods.
 - b) Supply of spare parts as and when required.
5. A separate list of Accessories and Consumables, if any, must be attached/ enclosed along with the Financial Bid.
6. After Sales Service: Free after sales service should be available as and when required within the validity of the Performance Security period and thereafter at a cost.
7. Period of warranty must be quoted by the bidder.

8. Inspection:

- a) The Directorate of Social Welfare & Tribal Affairs shall have the right to inspect and/or test the goods to confirm their conformity to the NIT specifications at no extra cost to the purchaser.
 - b) The Director, Social Welfare & Tribal Affairs shall be the final authority to reject full or any part of the supply which is not conforming to the specifications and other terms and conditions.
 - c) No payment shall be made for rejected stores. Rejected items must be removed by the bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case the goods are not removed, they will be auctioned at the risk and responsibility of the suppliers without any further notice.
- 9.** All pages of the Tender should be numbered and indexed.
- 10.** The bidder, if not original equipment manufacturer, must submit original authorization certificate that the tenderer is authorized for selling and maintaining the goods quoted for.
- 11.** The supplier must make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. If the equipment is not commissioned and handed over to the Department within a specified period, the insurance will have to be extended by the supplier at their cost till the successful installation, testing commissioning and handing over of the goods.
- 12.** Prices must be quoted only in Indian Rupees. The price quoted must include GST/taxes, transportation, installation and commissioning charges. No extra costs will be paid by the buyer. Prices quoted by the bidder will remain fixed during the currency of the contract and not subject to variation on any account.
- 13.** The supplier will submit a copy of GST return expended on the goods supplied to the buyer within 10 days of filing GST return.
- 14.** Payment Terms: 75% payment of the contract price will be paid to the supplier within one month from the completion of the installation and training. Remaining 25 % will be paid as soon as fund is released by the Ministry to the Directorate of Social welfare & Tribal affairs.
- 15.** Performance Security: The successful bidder/Contractor shall provide to the buyer a total Performance Security of 5% (five percent) of the total price, for a period of 3 years after installation plus additional security for unbalanced bids.

Within 10 days after receipt of Letter of Acceptance but before signing the contract, half of the Performance Security shall be delivered by the successful bidder to the buyer either in the form of bank guarantee or fixed deposit receipts from a scheduled commercial bank in the name of the buyer.

If the Performance Security is in the form of a Bank Guarantee, the period of validity of Bank Guarantee of two and a half percent of Total Price could be one year

initially, however, the supplier shall get this Bank Guarantee extended in such a way that an amount equal to the requisite Performance Security is always available with the buyer until 45 days after the lapse of Defects Liability Period. If the supplier fails to maintain above Performance Security, the buyer would recover the same from any dues payable to the supplier.

The buyer shall retain the remaining percentage of the Performance Security (i.e., 2.5%) until completion of the 3 years Performance Security validity period.

Failure of successful bidder to comply with the requirement of delivery of Performance Security of two and a half percent of total Price plus additional security for unbalanced bids as per provisions of Clause 30.1 shall constitute sufficient ground for cancellation of award and forfeiture of the Bid Security.

**DIRECTORATE OF SOCIAL WELFARE & TRIBAL AFFAIRS
GOVERNMENT OF MIZORAM
AIZAWL MIZORAM – 796012**

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Tender No.....

DECLARATION

We do hereby accept the “Terms and Conditions” as provided by the Directorate of Social Welfare & Tribal Affairs along with the tender documents for supply and installation of **13 passengers capacity lift (G+2)** and also undertake to supply the said materials within the scheduled delivery period strictly as per the Technical Specifications of the Directorate of Social Welfare & Tribal Affairs as provided along with the tender documents, in the event of placement of any order on us. The Department shall be at liberty to cancel the order in full or part, in the event of failure of the above declaration made by us.

Signature of the Bidder

**DIRECTORATE OF SOCIAL WELFARE & TRIBAL AFFAIRS
GOVERNMENT OF MIZORAM
AIZAWL MIZORAM – 796012**

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Tender No.....

TECHNICAL BID

1.	Name of Firm/ Contractor/ Supplier	
2.	Complete Address & Telephone Number	
3.	Name of the Proprietor/ partner/ Managing Director/ Director	
4.	Phone No : Mobile No. : Email ID :	
5.	Name & Address of Service Centre nearby Aizawl, Mizoram	
6.	Whether the Firm is a registered firm : Yes/ No (attach copy of certificate)	
7.	PAN No. (enclose copy of PAN Card)	
8.	GST IN (enclose attested copy of GST Registration Certificate)	
9.	Whether the firm has enclosed Bank Draft/ Bank Guarantee/ Banker's Cheque as Earnest Money Deposit	
10.	Please provide full details of consumables	
11.	Any other information, if necessary	

Authorized signatory of the bidder with seal